

SUCCESSION Planning Checklist



THE LEADERSHIP TEAM UNDERSTANDS THE ORGANIZATION

- It is far more effective to match what you are asking for with the things people are excited
- What does the organization do?
- What does your organization want to accomplish?
- What leadership roles are needed to accomplish future goals?



THE LEADERSHIP TEAM UNDERSTANDS AND SUPPORTS THE PROCESS

- Succession planning is the process of identifying and mentoring future leaders
- New leadership will bring new and innovative ideas to the organization and build its capacity



LEADERSHIP ROLES ARE KNOWN AND WELL-DEFINED

- Determine the responsibilities of each leadership role
- Determine the traits and skills needs for each leadership role



THE LEADERSHIP TEAM UNDERSTANDS AND COMMITS TO MENTORSHIP

- Mentorship is the intentional process of working with an individual to educate, prepare, and build confidence



DEVELOP WELL-DEFINED PATHWAYS TO LEADERSHIP CREATE A TIMELINE FOR EXECUTION

- Create leadership opportunities through committee roles, project leadership roles, or delegating responsibilities



IDENTIFY AND MENTOR POTENTIAL LEADERS

- Determine your organization's most experienced volunteers
- Communicate leadership opportunities to potential leaders



ONE OMAHA